



## LIBRARY USE AND CONDUCT POLICY April 2018

Library patrons and staff have a right to expect that the library will be a safe and welcoming environment. Users of the Library have responsibilities as well as rights and are expected to conduct themselves according to the stated policies of the Board which are authorized under the Local Library Act, Chapter 75 ILCS 4-7 et.seq.

The following behavior prohibited in the Library includes, but is not limited to:

- Neglecting to provide proper supervision of children and vulnerable adults.
- Engaging in any activity in violation of Federal, State, local or other applicable law, ordinance, or Library policy.
- Carrying firearms and dangerous weapons of any type (except by law enforcement officers).
- Use of tobacco products or smoking of any kind, and smoking within 20 feet of a Library entrance.
- Being under the influence of alcohol/illegal drugs and selling, using, or possessing alcohol/illegal drugs. Responsible use of alcohol served as part of Library events is permitted in certain areas.
- Harassing others either verbally or through actions. Harassment may include such actions as initiating unwanted conversations with patrons or staff and impeding access to the building or other areas in the Library.
- Soliciting, selling, campaigning, petitioning or distributing materials or goods in the Library or around Library entry ways except as specifically approved by the Library Director.
- Stealing, damaging, altering, or inappropriate use of Library property.
- Trespassing in nonpublic areas, being in the Library without permission of an authorized Library employee before or after Library operating hours.
- Fighting or challenging to fight.
- Creating unreasonable noise or using any equipment at a volume that disturbs others.
- Gambling.
- Using audible devices, cell phones, pagers, and other communication devices in a manner that disturbs others.
- Using restrooms for bathing or laundry.
- Littering.

- Being barefoot, improperly dressed, or with offensive body odor or personal hygiene that causes a nuisance to others.
- Consuming food or beverages in public areas of the Library, except for beverages in closed containers.
- Bringing in articles which impede the use of the Library by other users. All bags and other articles are subject to inspection by security and other authorized personnel. The Library reserves the right to limit items brought into the Library
- Operating wheeled devices, vehicles or using wheeled footwear inside the building except for strollers or where such use is to afford a disabled person access to the library
- Lying down or sleeping in the Library.
- Bringing in animals, other than service animals into the Library, except as authorized by the Library Director.

Enforcement of this Policy:

Library patrons are asked to follow all Riverside Public Library policies and guidelines, or abide by any reasonable request by staff to refrain from disorderly, disruptive or inappropriate behavior. Violations of policies or guidelines may result in removal from the facility and/or suspension of library privileges. Prohibited activity may result in expulsion from the Library, suspension of library privilege, and whereby federal, state or local laws apply, may result in referral for criminal persecution.

Approved by the Board of Trustees on September 11, 1990

Revised, Reviewed and Approved by the Board of Trustees on November 11, 2008

Revised, Reviewed and Approved by the Board of Trustees on October 8, 2013

Revised, Reviewed and Approved by the Board of Trustees on April 11, 2017

Revised, Reviewed and Approved by the Board of Trustees on April 10, 2018

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