

**Minutes of the Regular Board Meeting
Of the
Riverside Public Library Board of Trustees
TUESDAY, NOVEMBER 11, 2014**

Held Tuesday, November 11, 2014, in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 p.m.

In Attendance: President, Jacquelyn Paine; Vice President, Susan Kucera; Treasurer, Michael Flight; Secretary, Joan Wiaduck; Edward Lyons; and Patrick White.

Also in Attendance: Janice A. Foley, Library Director; Jackie Aumann; Finance & Personnel Coordinator and Dorothy Sikora, Administrative Assistant.

Absent: Lia Brillhart

Called to order at 7:30 p.m. by President Jacquelyn Paine.

Review of Minutes

Michael Flight moved, and Joan Wiaduck seconded, that the Board approve the Minutes of the October 14, 2014 meeting.

Ayes: Flight, Kucera, Lyons, Wiaduck, White

Nays: None

Abstained: None

The motion passed.

Review of Current Bills

Edward Lyons moved, and Susan Kucera seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 18621 through 18667, including voided check numbers 18631, 18632, 19633, 18634, 18635 and 18636, in the total amount of \$62,199.16, which includes payroll through October 31, 2014.

Roll Call Vote:

Ayes: Flight, Kucera, Lyons, Wiaduck, White

Nays: None

Abstained: None

The motion passed.

Review of Financial Statements

Michael Flight moved, and Joan Wiaduck seconded, that the Board approve the financial statements for October 31, 2014, subject to audit.

Roll Call Vote:

Ayes: Flight, Kucera, Lyons, Wiaduck, White

Nays: None

Abstained: None

The motion passed.

Committee Reports

Finance – 2014 Tax Levy - 2015 Appropriation Budget – 2015 Operating Budget

The Board reviewed all documents presented, asked questions and discussed budget plans for 2015. Michael Flight moved and Patrick White seconded a motion to approve the 2014 Tax Levy Ordinance of \$1,042,557.00.

Roll Call Vote:

Ayes: Flight, Kucera, Lyons, Wiaduck, White
Nays: None
Abstained: None
The motion passed.

Joan Wiaduck moved and Michael Flight seconded a motion to approve the 2015 Appropriation Budget of \$1,095,657.00.

Roll Call Vote:

Ayes: Flight, Kucera, Lyons, Wiaduck, White
Nays: None
Abstained: None
The motion passed.

This will be forwarded to the Village of Riverside for filing with the Cook County Clerk on the Library's behalf.

Buildings & Grounds – Roof Repair

The Library Director explained the difficulties she faced trying to obtain additional bids to repair the roof over her office. Numerous roofers were called, one came out, messages were left, but no other proposal was received. The Board reviewed the proposal for roof repairs from Renaissance Roofing and Michael Flight moved, and Patrick White seconded a motion to authorize the repairs be completed by Renaissance Roofing in the amount of \$25,700.00 to avoid future damage to the building.

Roll Call Vote:

Ayes: Flight, Kucera, Lyons, Wiaduck, White
Nays: None
Abstained: None
The motion passed.

After the repairs are completed, interior plaster repair to the ceiling in the Library Director's office will be sought.

Buildings & Grounds – HVAC

The Library Director advised she is still awaiting estimates to replace the HVAC system for future planning.

Technology

Monday, December 8, 2014 at 2:00 pm has been selected for a Technology Committee meeting.

Library Advocacy – Czech & Slovak American Genealogy Society of Illinois

The Library Director gave an overview of her recent meeting with the CSAGSI Board members. Jacquelyn Paine had concerns about the use of library space to house the collection, the use of public tax revenues to support a private collection of limited appeal to Riverside residents, especially in light of the changing demographics of Riverside residents and the restrictive language of the proposed agreement as drafted by the CSAGSI as well as the ten year term originally proposed. Explanations were given to answer her concerns. Gratis legal comments were received from Dave Newman, who reviewed the proposed Agreement. After reviewing these comments and amending the document, Patrick White moved and Joan Wiaduck seconded a motion to approve the Agreement subject to the revisions.

Roll Call Vote:

Ayes: Flight, Kucera, Lyons, Paine, Wiaduck, White
Nays: None

Abstained: None
The motion passed.

Staff Reports

The Board reviewed the staff reports.

Director's Report

The Board reviewed the Library Director's report.

New Business – Reinstatement of a Patron's Internet Privileges

Patrick White moved, and Susan Kucera seconded a motion to reinstate a patron's Internet privileges per his written request, now that his one year suspension is over; for a probationary period, with the Library having the right to monitor his searches as well as his willingness to sign an agreement stating that any infraction will cause his permanent ban of Internet use on Library computers.

Roll Call Vote:

Ayes: Flight, Kucera, Lyons, Wiaduck, White

Nays: None

Abstained: None

The motion passed.

Correspondence

The Board reviewed recent correspondence.

Strategic Long Range Plan/Space Planning

Michael Flight explained that Attorney Bill Suriano reviewed the Studio GC proposal for Phase II; for the schematic phase, deliverables and budget costs at a cost of \$700.00. Michael Flight advised that he has scheduled a call with Rick McCarthy to review the proposal and will report back to the Board.

Joan Wiaduck advised that she met with Karen Layng recently of REEF and they are asking for a generic letter expressing the Library's intent for use of their possible donation. Edward Lyons moved, and Michael Flight seconded a motion for acceptance of a donation from REEF. The Library Director was directed to compose this letter to them.

Ayes: Flight, Kucera, Lyons, Wiaduck, White

Nays: None

Abstained: None

The motion passed.

Adjournment

Upon motion by Michael Flight, seconded by Joan Wiaduck, and passed unanimously, the meeting was adjourned at 9:23 p.m.

President

Secretary