

**Minutes of the Regular Board Meeting
Of the
Riverside Public Library Board of Trustees
May13, 2014**

Held Tuesday, May 13, 2014 in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 p.m.

In Attendance: President, Jacquelyn Paine; Vice President, Susan Kucera (left at 8:00 p.m.); Secretary, Joan Wiaduck; Treasurer, Michael Flight; Lia Brillhart; and Edward Lyons; Patrick White.

Also in Attendance: Janice A. Foley, Library Director; Jackie Aumann; Finance & Personnel Coordinator; and Darren Schretter, Studio GC (left at 8:20 p.m.).

Absent: Dorothy Sikora, Administrative Assistant

Called to order at 7:30 p.m. by President Paine

Annual Election of Officers

Nominations were called for: Jacquelyn Paine moved to nominate an entire slate of officers in order to streamline the process. Joan Wiaduck seconded the motion, Ayes: Flight, Lyons, Kucera, White, Wiaduck
Nays: Brillhart,
Abstained: None
The motion passed.

Jacquelyn Paine moved that the current slate of officers be nominated for 2014-15, with Michael Flight as Treasurer instead of Patrick White, per his request. Patrick White seconded the motion.
Ayes: Brillhart, Flight, Lyons, Kucera, White, Wiaduck
Nays: None
Abstained: None
The motion passed.

President Paine appointed the following trustees to each Committee:

Finance: Michael Flight
Buildings & Grounds: Lia Brillhart
Policy & Bylaws: Susan Kucera
Technology: Edward Lyons
Library Advocacy: Joan Wiaduck
Strategic Long Range Plan/ Space Planning: all

President Paine suggested the bylaws need to be reviewed and rewritten to put a nomination committee in place to avoid putting anyone on the spot the evening

of the election. Lia Brillhart advised that her no vote was because she did not believe the process of nominating an entire slate saved any time.

Space Plan Presentation

Darren Schretter walked the Board through the final plan for all floors and departments and answered questions from the Board. Rick McCarthy will attend the June meeting and present a final written report for this phase of the project. Darren was asked for the public vs. non-public space percentages for the current and new plans and he will get that information.

Susan Kucera left at 8:00 p.m. Darren left the meeting at 8:20 p.m.

The Board discussed the next phase and how it should be a two-fold process; establishing costs for lighting and HVAC as well construction and furnishings, and then plan a timeline to prioritize sequential acts for moving adult books upstairs, new shelving for said books, and then proceed with restructuring the CYS area throughout the lower level.

Review of Minutes

Edward Lyons moved, and Joan Wiaduck seconded, that the Board approve the Minutes of the April 8, 2014 meeting.

Ayes: Brillhart, Flight, Lyons, White, Wiaduck

Nays: None

Abstained: None

The motion passed.

Review of Current Bills

Lia Brillhart moved, and Patrick White seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 18306, 18333 through 18351, 18353 through 18382, and voided check numbers 18367 and 18368, in the total amount of \$74,921.84, which includes payroll through April 30, 2014.

Roll Call Vote:

Ayes: Brillhart, Flight, Lyons, White, Wiaduck

Nays: None

Abstained: None

The motion passed.

Review of Financial Statements

Joan Wiaduck moved, and Patrick White seconded, that the Board approve the financial statements for April 30, 2014, subject to audit.

Roll Call Vote:

Ayes: Brillhart, Flight, Lyons, White, Wiaduck

Nays: None

Abstained: None

The motion passed.

Committee Reports

Finance – 2013 Audit

Jackie Aumann presented the letters from the auditors, and everyone received a copy of the audit online. In light of the space planner coming to present at the June meeting, she will not ask the auditors to come to the next meeting.

Building & Grounds – Elevator Maintenance Contract

The Library Director advised that after meeting with several other elevator companies, the library will contract with Colley in the near future. The proposals were sent to Michael Flight and no formal action is required.

Staff Reports

The Board reviewed the staff reports.

Director's Report

The Board reviewed the Library Director's report.

Unfinished Business

Fourth of July Parade

The Library Director asked for Trustee volunteers to march in the Riverside 4th of July parade. Edward Lyons and Lia Brillhart offered to join the Library's contingency.

Correspondence

The Board reviewed recent correspondence. No action was necessary.

Adjournment

Upon motion by Joan Wiaduck, seconded by Michael Flight and passed unanimously the meeting was adjourned at 9:22 p.m.

President

Secretary