

**Minutes of the Regular Board Meeting
Of the
Riverside Public Library Board of Trustees
March 11, 2014**

Held Tuesday, March 11, 2014 in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 p.m.

In Attendance: President, Jacquelyn Paine; Vice President, Susan Kucera; Treasurer, Patrick White; Secretary, Joan Wiaduck (7:35PM), Michael Flight; Lia Brillhart; and Edward Lyons.

Also in Attendance: Janice A. Foley, Library Director; Jackie Aumann; Finance & Personnel Coordinator; and Dorothy Sikora, Administrative Assistant.

Called to order at 7:30 p.m. by President Paine

Review of Minutes

Patrick White moved, and Lia Brillhart seconded, that the Board approve the Minutes of the, February 11, 2014 meeting.

Ayes: Brillhart, Lyons, Kucera, White

Nays: None

Abstained: Flight

The motion passed.

Review of Current Bills

Patrick White moved, and Susan Kucera seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 18217 through 18221, 18246 through 18260, 18265 through 18290, in the total amount of \$76,769.072, which includes payroll through February 28, 2014.

Roll Call Vote:

Ayes: Brillhart, Flight, Lyons, Kucera, White

Nays: None

Abstained: None

The motion passed.

Joan Wiaduck arrived at 7:35 p.m.

Review of Financial Statements

Susan Kucera moved, and Lia Brillhart seconded, that the Board approve the financial statements for February 28, 2014, subject to audit.

Roll Call Vote:

Ayes: Brillhart, Flight, Lyons, Kucera, White, Wiaduck

Nays: None

Abstained: None
The motion passed.

Preliminary Space Plan Presentation

The Board discussed the recent space plan presentation at their special meeting on March 6, 2014. The fundamental issues of the HVAC and lighting will need to be prioritized before decorative and space functionality can proceed. Once a final report with some basic budget numbers is received, public meetings and presentations with renderings of the proposed changes along with a storyline and timeline of why and what, will need to be implemented. Plans to have Trustees present these storyboards at the Farmers' Market, philanthropic club meetings and in the Library were suggested. Concern over funding this project remains foremost and ideas for naming rights, proceeding in phases, fundraising were all discussed.

Committee Reports

Cell Phone Policy; First Aid/CPR Policy; Conflict of Interest Policy Review & Approval

After reviewing each policy and its updates, Lia Brillhart moved, and Joan Wiaduck seconded a motion to approve the changes to these three policies as presented.

Ayes: Brillhart, Flight, Lyons, Kucera, White, Wiaduck

Nays: None

Abstained: None

The motion passed.

The Board received the revised *Emergency/Disaster Policy* to review and approve at next month's meeting.

Technology

Lia Brillhart advised that the recent Technology Meeting showed problems are being addressed and staff is moving forward with future technology and emerging technology plans.

Staff Reports

The Board reviewed the staff reports.

Director's Report

The Board reviewed the Library Director's report.

Unfinished Business

Vision & Mission Statements

The Board reviewed the Vision and Mission Statements presented and Edward Lyons moved and Susan Kucera seconded a motion to approve the new document in bullet form, which reads as follows:

Mission:

To provide quality library service to all patrons.

Vision:

The Riverside Public Library:

- Provides informational, educational and recreational opportunities to the community with its collection, programming and technology.
- Emphasizes creating a welcoming environment to encourage patrons of all ages to develop and continue a lifelong interest in reading and learning.
- Values its historic landmark significance, and its' building's unique architectural atmosphere.

Correspondence

The Board reviewed recent correspondence. No action was necessary.

Announcements

The Library Director advised that Brian Lies, author of *Bats at the Library* plans to return on Friday, October 3, 2014 to present his newest book; *Bats in the Band*. This will be a wonderful opportunity for Friends of the Library to sponsor a special fundraising event.

Adjournment

Upon motion by Lia Brillhart, seconded by Susan Kucera, and passed unanimously the meeting was adjourned at 8:56 p.m.

President

Vice President