

**Minutes of the Regular Board Meeting  
Of the  
Riverside Public Library Board of Trustees  
TUESDAY, JULY 15, 2014**

**Held Tuesday**, July 15, 2014 in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 p.m.

**In Attendance:** President, Jacquelyn Paine; Vice President, Susan Kucera; Secretary, Joan Wiaduck; Treasurer, Michael Flight; Lia Brillhart

**Also in Attendance:** Janice A. Foley, Library Director; Jackie Aumann; Finance & Personnel Coordinator; and Dorothy Sikora, Administrative Assistant.

**Absent:** Edward Lyons; and Patrick White.

Called to order at 7:36 p.m. by President Paine

**Review of Minutes**

Joan Wiaduck moved, and Michael Flight seconded, that the Board approve the Minutes of the June 10, 2014 meeting.

Ayes: Flight, Kucera, Wiaduck

Nays: None

Abstained: Brillhart

The motion passed.

**Review of Current Bills**

Michael Flight moved, and Susan Kucera seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 18439 through 18451, 18453 through 18480, including voided check 18443, in the total amount of \$61,893.00, which includes payroll through June 30, 2014.

Roll Call Vote:

Ayes: Brillhart, Flight, Kucera, Wiaduck

Nays: None

Abstained: None

The motion passed.

**Review of Financial Statements**

Lia Brillhart moved, and Susan Kucera seconded, that the Board approve the financial statements for June 30, 2014, subject to audit.

Roll Call Vote:

Ayes: Brillhart, Flight, Kucera, Wiaduck

Nays: None

Abstained: None

The motion passed.

## **Staff Reports**

The Board reviewed the staff reports.

## **Director's Report**

The Board reviewed the Library Director's report.

The Board reviewed a proposal by patron, Karen Foley, MD, asking the Library to provide a "Homework Club" on Monday afternoons. With space and staffing issues, along with charging students, the Library cannot permit this kind of offering. The Library Director will advise her that the Children and Youth Services Department will be adding extra programming to accommodate local students on these Monday afternoons, and that students are welcome every day to come to the Library to study.

## **New Business**

### ***Approval of 2014 Personnel Positions and Pay Ranges***

After reviewing this document, Joan Wiaduck moved and Michael Flight seconded a motion to approve the proposed pay ranges and positions for the 2015-15 year.

Roll Call Vote:

Ayes: Brillhart, Flight, Kucera, Wiaduck

Nays: None

Abstained: None

The motion passed.

### ***Review of FOIA in Illinois***

The Board received and individually reviewed the Illinois Freedom of Information Act.

### ***Per Capita 2015 Requirement***

Per the Library Director's suggestion, Edward Lyons will participate in an EDGE webinar as required by the State Per Capita Grant Requirements.

### ***REEF-Space Planning***

Joan Wiaduck advised that she had recently met with Karen Layng of REEF to discuss the status of the Library's space planning. Karen was excited to hear of the possible changes to the Children & Youth Services Area and will meet with their organization to consider making their donation to the Friends for the Future fund.

### ***Buildings & Grounds***

The Library Director advised that the ivy growing on front of the building, reaching up to the roof, will be trimmed down in the next week.

The Eagle Scout project to create a pollinators' garden on the southwest side of the building has been reviewed and approved by the Village. Work will begin in late summer.

**Correspondence**

The Board reviewed recent correspondence, including a donation from the Riverside Junior Woman's Charity. No action was necessary.

**Adjournment**

Upon motion by Lia Brillhart, seconded by Michael Flight, and passed unanimously the meeting was adjourned at 8:35 p.m.

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President

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Secretary