

**Minutes of the Regular Board Meeting  
Of the  
Riverside Public Library Board of Trustees  
February 11, 2014**

**Held Tuesday**, February 11, 2014 in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 p.m.

**In Attendance:** President, Jacquelyn Paine; Vice President, Susan Kucera; Treasurer, Patrick White; Michael Flight; Lia Brillhart; and Edward Lyons.

**Also in Attendance:** Janice A. Foley, Library Director; Jackie Aumann; Finance & Personnel Coordinator; and Dorothy Sikora, Administrative Assistant.

**Absent:** Secretary, Joan Wiaduck

Called to order at 7:30 p.m. by President Paine

**Review of Minutes**

Edward Lyons moved, and Lia Brillhart seconded, that the Board approve the Minutes of the, 2014 meeting.

Ayes: Brillhart, Lyons, Kucera, White

Nays: None

Abstained: Flight

The motion passed.

**Review of Current Bills**

Patrick White moved, and Susan Kucera seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 18174 through 18180, 18199 through 18216, 18222 through 18245, in the total amount of \$111,960.32, which includes payroll through January 31, 2014.

Roll Call Vote:

Ayes: Brillhart, Flight, Lyons, Kucera, White

Nays: None

Abstained: None

The motion passed.

**Review of Financial Statements**

Patrick White moved, and Susan Kucera seconded, that the Board approve the financial statements for January 31, 2014, subject to audit.

Roll Call Vote:

Ayes: Brillhart, Flight, Lyons, Kucera, White

Nays: None

Abstained: None

The motion passed.

## **Committee Reports**

### **Finance – Interest Bearing Accounts**

Patrick White advised that after checking into options to gain higher interest rates on funds like the Gift Fund; it is possible, but not recommended, due to statutes and regulations of these types of accounts.

### **Technology**

The annual Technology Meeting was set for Monday, February 17, 2014 at 1:30 p.m. Susan Kucera advised she was available and planned to attend.

### **Space Planning**

A Special Meeting of the Board to meet with the space planners to present their concept and ideas for the building was scheduled for Tuesday, March 4, 2014 at 7:00 p.m.

### **Staff Reports**

The Board reviewed the staff reports.

### **Director's Report**

The Board reviewed the Library Director's report.

## **Unfinished Business**

### **Vision & Mission Statements**

Susan Kucera offered the following questions to answer when compiling Vision and Mission Statements; Mission: Why do we exist? Vision: What does success look like? with some core values. The Library Director will go back to the committee using these questions as guidance.

## **New Business**

### **2013-14 Illinois Public Library Annual Report (IPLAR) Review & Approval**

After reviewing the 2013-14 IPLAR report, Susan Kucera moved and Lia Brillhart seconded a motion to approve the report as presented with one correction on page 6.

Ayes: Brillhart, Flight, Lyons, Kucera, White

Nays: None

Abstained: None

The motion passed.

## **Correspondence**

The Board reviewed recent correspondence. No action was necessary.

## **Announcements**

The Library Director presented the Library's 2013 Annual Report.

The Library Director advised that the State has notified her of the amount of the Per Capita Grant; \$11,093.75 will be awarded to the Riverside Public Library.

## **Recess to Executive Session**

Upon motion by, seconded by and passed unanimously the Board went to Executive Session for the semi-annual review of the Executive Session Minutes at 8:35 p.m.

Roll Call Vote:

Ayes: Brillhart, Flight, Lyons, Kucera, White

Abstained: None

The motion passed.

## **Return to Regular Session**

The Board returned to Regular Session at 8:37 p.m.

Roll Call Vote:

Ayes: Brillhart, Flight, Lyons, Kucera, White

Nays: None

Abstained: None

The motion passed.

Patrick White moved, and Susan Kucera seconded a motion to approve and release the Executive Session Minutes of September 10, 2013, and January 14, 2014, as agreed in Executive Session.

Ayes: Brillhart, Flight, Lyons, Kucera, White

Abstained: None

The motion passed.

Patrick White moved, and Lia Brillhart seconded a motion to release the following Executive Session Minutes after a thorough review of all previously unreleased Executive Minutes: November 12, 1991; May 12, 1992; October 27, 1992; April 13, 1993; July 13, 1993; September 22, 1993; June 14, 1994; April 9, 1996; August 6, 1996; September 10, 1996; November 12, 1996; May 8, 2001; October 9, 2001; January 14, 2003; November 11, 2003; January 13, 2004; June 8, 2004; August 10, 2004; September 14, 2004; December 12, 2006 and August 10, 2010; and that the rest from April 19, 1988 through August 13, 2013, which remain confidential, should continue to not be released.

Ayes: Brillhart, Flight, Lyons, Kucera, White

Nays: None

Abstained: None

The motion passed.

**Adjournment**

Upon motion by Susan Kucera, seconded by Michael Flight, and passed unanimously the meeting was adjourned at 8:38 p.m.

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President

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Vice President