

**Minutes of the Regular Board Meeting
Of the
Riverside Public Library Board of Trustees
December 15, 2015**

Held Tuesday, December 15, 2015 in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 p.m.

Called to order at 7:36 p.m. by President Joan Wiaduck.

In Attendance: President, Joan Wiaduck;; Secretary, Jen Pacourek; Treasurer, Michael Flight; Ken Circo; Edward Lyons and Patrick White.

Also in Attendance: Janice A. Foley, Library Director; Jackie Aumann; Finance & Personnel Coordinator; and Dorothy Sikora, Administrative Assistant.

Absent: Vice President, Susan Kucera

Review of Minutes

Michael Flight moved, and Jen Pacourek seconded, that the Board approve the Minutes of the November 9, 2015 meeting.

Ayes: Circo, Flight, Lyons, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Review of Current Bills

Michael Flight moved, and Ken Circo seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 19196, 19218 through 19236, 19239 through 19261, in the total amount of \$82,179.27, which includes payroll through November 30, 2015.

Roll Call Vote:

Ayes: Circo, Flight, Lyons, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Review of Financial Statements

Michael Flight moved, and Ken Circo seconded, that the Board approve the financial statements for November 30, 2015, subject to audit.

Roll Call Vote:

Ayes: Circo, Flight, Lyons, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Patrick White suggested staff research options for funding a new HVAC system, as well as removing some of the mandates on the endowment funds that require only interest be used to purchase materials, given the sorry state of interest on accounts.

Jackie Aumann will look into scenarios for funding the HVAC system, including short term borrowing. Janice Foley will contact the families of the endowment funds to see if they

would agree to change the parameters. These funds could then be used towards the CYS future project. She will also directed to look into referendum requirements

Committee Reports

Building & Grounds – Space Planning

Ken Circo talked about reviewing Studio GC's plan and deciding on a scope of work. Since it is likely that only a small portion of changes will be made to the first floor and the bulk of space changes will be in the children's area, the budget will ultimately reflect this. The Library Director was asked to set up a meeting with Darren Schretter sometime in late January or early February to move forward with this new scope of work.

Edward Lyons suggested he invite Mike Kenahan a former resident of Riverside and Director of the Arthur Foundation to attend the January or February meeting and address fundraising attempts and strategies.

Library Advocacy

Jen Pacourek suggested that matching fund reminders be listed on any fundraising promotions since the Friends of the Library is a 5013c organization.

The Library Director advised that the Library received many likes on its Facebook page for the Christmas Book tree.

Staff Reports

The Board reviewed the staff reports.

Director's Report

The Board reviewed the Library Director's report.

New Business

Libraries of Illinois Risk Agency (LIRA) 2015-16

The Board reviewed the 2015-16 renewal costs for LIRA. Even with increases and additions it is still considerable less than the Library was paying with its past insurance provider.

Approval of 2016 Board Meeting Dates

Jen Pacourek moved and Ken Circo seconded a motion to approve the 2016 Board of Trustees meeting dates as presented. They remain on the second Tuesday of each month at 7:30 p.m. Public Notices will be posted as required.

Ayes: Circo, Flight, Lyons, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Libraries at the Crossroads

The Board received and reviewed the *Pew Research Center's Report on Libraries at the Crossroads*. Michael Flight will send a link to the video as well.

FLOS Annual Meeting at the Library Request

Ken Circo moved and Jen Pacourek seconded a motion to approve a request from the Frederick Law Olmsted Society to host their annual meeting at the Library after hours on Friday, January 22, 2016, and to waive the fee as a philanthropic partner of the Riverside Public Library.

Roll Call Vote:

Ayes: Circo, Flight, Lyons, Pacourek, White
Nays: None
Abstained: None
The motion passed.

Correspondence

The Board reviewed recent correspondence. No action was necessary.

Adjournment

Upon motion by Michael Flight, seconded by Ken Circo, and passed unanimously the meeting was adjourned at 9:00 p.m.

President

Secretary