

**Minutes of the Regular Board Meeting  
Of the  
Riverside Public Library Board of Trustees  
August 11, 2015**

**Held Tuesday**, August 11, 2015 in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 p.m.

Called to order at 7:35 p.m. by President Joan Wiaduck.

**In Attendance:** President, Joan Wiaduck; Treasurer, Michael Flight; Ken Circo; Edward Lyons and Patrick White

**Also in Attendance:** Janice A. Foley, Library Director; Jackie Aumann; Finance & Personnel Coordinator; and Dorothy Sikora, Administrative Assistant.

**Absent:** Vice President, Susan Kucera; Secretary, Jen Pacourek

**Review of Minutes**

Michael Flight moved, and Ken Circo seconded, that the Board approve the Minutes of the July 14, 2015 meeting.

Ayes: Circo, Flight, Lyons, White

Nays: None

Abstained: None

The motion passed.

**Review of Current Bills**

Patrick White moved, and Michael Flight seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 19007 through 19010, 19035 through 19038, 19043 through 19047, 19057 through 19066, 19081 through 19094, including voided checks 19039 through 19042 and 19067 through 19080, in the total amount of \$86,355.75, which includes payroll through June 30, 2015.

Roll Call Vote:

Ayes: Circo, Flight, Lyons, White

Nays: None

Abstained: None

The motion passed.

**Review of Financial Statements**

Michael Flight moved, and Ken Circo seconded, that the Board approve the financial statements for July 31, 2015, subject to audit.

Roll Call Vote:

Ayes: Circo, Flight, Lyons, White

Nays: None

Abstained: None

The motion passed.

**Committee Reports**

***Finance – Donations to the Library***

The Library Director advised the Board of a recent donation of \$10,000 from the estate of Shirley Evans. Several months ago, \$20,000 was received from the estate of Carol &

Winfield Hall. After some discussion regarding public recognition of these gifts via local newspapers, our newsletter, website and on bulletin boards; the Library Director will compose announcements for these generous donations. Since there were no restrictions, the funds will be directed to the Gift Fund.

**Building & Grounds – Roof Update**

The Library Director reported she is waiting for membrane roofers to come out to give estimates for the repair under the HVAC unit, over the atrium.

Discussion ensued over Westtown coming out to inspect and repair the missing drainage. They have already been out to replace the missing screws on the unit.

The Library Director advised that roof and masonry work is expected to begin in late August and take approximately two weeks to complete.

The Library Director advised that Stuart Brice, the inspector from Midwest Environmental Consulting Services, contacted her and advised that test sample taken from the Library came back negative for asbestos and lead. A formal report is being sent.

**Policy and Bylaws – Naming Rights**

A meeting still needs to be scheduled by the committee to produce a Naming Rights Policy as soon as possible.

**Space Planning/Strategic Long Range Plan**

The Library Director advised that Darren Schraeder and associates from Studio GC came out to walk through the building on July 21, 2015. She is waiting to hear from them as to the next point of action.

**Staff Reports**

The Board reviewed the staff reports.

**Director's Report**

The Board reviewed the Library Director's report.

**Correspondence**

The Board reviewed recent correspondence. No action was necessary.

**Adjournment**

Upon motion by Michael Flight, seconded by Ken Circo, and passed unanimously the meeting was adjourned at 8:48 p.m.

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President

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Secretary