

**Minutes of the Regular Board Meeting  
Of the  
Riverside Public Library Board of Trustees  
TUESDAY, APRIL 14, 2015**

**Held Tuesday**, April 14, 2015, in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 p.m.

**In Attendance:** President, Jacquelyn Paine; Vice President, Susan Kucera (7:34 p.m.); Treasurer, Michael Flight; Secretary, Joan Wiaduck (7:33 p.m.); Lia Brillhart; Edward Lyons; and Patrick White.

**Also in Attendance:** Janice A. Foley, Library Director; Kenneth Circo; and Jennifer Pacourek.

**Absent:** Jackie Aumann, Finance & Personnel Coordinator; Dorothy Sikora, Administrative Assistant.

Called to order at 7:31 p.m. by President Jackie Paine.

The Board welcomed Jen Pacourek and Ken Circo, who will be officialyl sworn in and joining the Library Board of Trustees in May, along with the other reelected trustees.

**Review of Minutes**

Michael Flight moved, and Joan Wiaduck seconded, that the Board approve the Minutes of the March 10, 2015 meeting.

Ayes: Flight, Kucera, Paine, Wiaduck

Nays: None

Abstained: Brillhart, Lyons, White

The motion passed

**Review of Current Bills**

Michael Flight moved, and Patrick White seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 18855 through 18866, 18873 through 18907, in the total amount of \$92,354.06, which includes payroll through March 31, 2015.

Roll Call Vote:

Ayes: Brillhart, Flight, Kucera, Lyons, White, Wiaduck

Nays: None

Abstained: None

The motion passed.

**Review of Financial Statements**

Michael Flight moved, and Patrick White seconded, that the Board approve the financial statements for February 28, 2015, subject to audit.

Roll Call Vote:

Ayes: Brillhart, Flight, Kucera, Lyons, White, Wiaduck

Nays: None

Abstained: None

The motion passed.

After some discussion, Patrick White moved and Edward Lyons seconded, a motion to approved the transfer of \$6,683.00 from the Operating Fund to the Special Reserve Fund.

Roll Call Vote:

Ayes: Brillhart, Flight, Kucera, Lyons, White, Wiaduck

Nays: None

Abstained: None

The motion passed.

### **Committee Reports**

#### ***Buildings & Grounds – Masonry Quotes – HVAC Quote – Plastering Quote***

The Board reviewed the information provided await additional quotes/

#### ***Policy & Bylaws – Donations Policy – Naming Rights***

A committee meeting needs to be set to establish a Naming Rights Policy.

### **Technology**

The Library Director advised that the new Sirsi Dynix software should be installed in early April and hopefully up and running successfully by April 15. Staff is preparing for this change in the system.

### **Library Advocacy – CSAGSI**

The Board was pleased with the opening of the new collection and all the interest shown by guests and members of CSAGSI and patrons of Riverside.

### **Staff Reports**

The Board reviewed the staff reports.

### **Director's Report**

The Board reviewed the Library Director's report. The Friends of the Library's Spring-O-Bingo will be held on Saturday evening, April 18<sup>th</sup>. They are raising funds for new shelving for the Adult Collections.

### **Unfinished Business – Correspondence Regarding Judy Baar Topinka**

The Board reviewed

### **New Business – May Board Elections**

The Library Director reminded the Board that elections for officers will take place in May.

### **Strategic Long Range Plan/Space Planning/REEF Donation**

Michael Flight presented the updated Phase II proposal from Studio GC. A special meeting will need to be set so all members can review the proposal and get concerns and questions resolved.

The Library Director presented the email from Karen Layng of REEF stating that they will be attending the May meeting with David Bonnette to present the check from REEF for a CYS area project.

### **Correspondence**

The Board reviewed recent correspondence.

**Adjournment**

Upon motion by Michael Flight, seconded by Joan Wiaduck, and passed unanimously, the meeting was adjourned at 9:40 p.m.

Roll Call Vote:

Ayes: Brillhart, Flight, Kucera, Lyons, White, Wiaduck

Nays: None

Abstained: None

The motion passed.

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President

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Secretary